

From: [Procurement Enquiries](#)
To: [REDACTED]
Cc: [Roslyn Hiser](#); [Procurement Enquiries](#); [Accounts Payable](#)
Subject: RE: 24ACMA017 Contract for Amateur radio services [SEC=OFFICIAL]
Date: Tuesday, 24 October 2023 10:30:09 AM
Attachments: [Vendor Information Request \(VIR\) form - ACMA.docx](#)

Hello Glenn. We have one more minor admin process to complete. We will shortly issue a 5 numeric character Purchase Order (PO). We ask that you include the PO number on your invoices please.

So that we can create the PO we need to create your financial institution account details in our accounting system so that we can pay your invoices promptly.

Could you please provide the BSB and account details via the attached form then please return to accountspayable@acma.gov.au

Thank you and kind regards.

Phil Freeman

From: Glenn Dunstan <[REDACTED]>
Sent: Monday, 23 October 2023 4:03 PM
To: Procurement Enquiries <ProcurementEnquiries@acma.gov.au>
Cc: Roslyn Hiser <Roslyn.Hiser@acma.gov.au>; Rachel Blackwood <Rachel.Blackwood@acma.gov.au>
Subject: RE: 24ACMA017 Contract for Amateur radio services [SEC=OFFICIAL]

Thanks.

Rgds
Glenn

From: Procurement Enquiries <ProcurementEnquiries@acma.gov.au>
Sent: Monday, October 23, 2023 2:59 PM
To: Glenn Dunstan <[REDACTED]>
Cc: Roslyn Hiser <Roslyn.Hiser@acma.gov.au>; Rachel Blackwood <Rachel.Blackwood@acma.gov.au>; Procurement Enquiries <ProcurementEnquiries@acma.gov.au>
Subject: 24ACMA017 Contract for Amateur radio services [SEC=OFFICIAL]

Hello Glenn.

Please see attached the contract now also signed by the ACMA.

Kind Regards

Phil Freeman
Agency Procurement Partner, Facilitator and Advisor
Australian Communications and Media Authority

Canberra

Phone 6219 5109

Email procurementenquiries@acma.gov.au