

24ACMA017 Part B – Approach to Market (ATM) Response Template

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| ATM number | 24ACMA017 |
| ATM title | Amateur radio services for the ACMA |

Please respond to ATM by completing this Part B ATM Response Template and submitting via email to: tenderbox@acma.gov.au.

| Item Number | Description | Details | |
|-------------|---|---|----------------|
| | Date of Response | Xx September 2023 | |
| | Business name and Australian Business Number (ABN) from the Australian Taxation Office | Name: | Glenn Dunstan |
| | | ABN: | Not Applicable |
| | Address | [insert address] | |
| | Contact details | Name: | Glenn Dunstan |
| | | Phone: | ██████████ |
| | | Email: | ██████████ |
| 1 | Defined Terms and Conditions | As defined in the Commonwealth Contract Terms | |
| 2 | Services to be provided. (Statement of Requirements, Methodology and Performance) | <ul style="list-style-type: none"> • Provide expert and technical advice to the ACMA, to ensure it can properly respond to complex amateur enquiries and complaints. • Provide continuity of service from the Australian Maritime College, in the ACMA arrangements for amateur radio qualifications, RPL assessment and call sign assignment. • Maintain and update (as needed) the questions used in foundation, standard and advanced amateur radio examinations. • Train volunteer Accredited General and Specialist assessors, if required. • Advise Accredited General and Specialist assessors about the proper conduct of amateur radio examinations. • Advise the ACMA on proposed amateur radio policy changes. • Advise the ACMA on assignment of certain call signs, including special event call signs. | |

| Item Number | Description | Details | | | | |
|---------------|---|---|------|---------------|---------------|---|
| | | <ul style="list-style-type: none">Make recommendations to the ACMA about 'Recognition of Prior Learning' (RPL) applications, for amateurs with existing qualifications. RPL assessments may result in a person being exempt from undertaking an examination, prior to being issued an ACMA recognition certificate. <p>The ACMA will allocate work to the advisor by email, when required.</p> <p>Work will be completed to the satisfaction of the ACMA.</p> | | | | |
| 3 | Fees and Charges | Insert fees to be charged on an hourly basis \$ xx per hour | | | | |
| 4 | Specified Personnel | <table><tr><th>Name</th><th>Position/Role</th></tr><tr><td>Glenn Dunstan</td><td>Advisor to the ACMA on Amateur radio services</td></tr></table> | Name | Position/Role | Glenn Dunstan | Advisor to the ACMA on Amateur radio services |
| Name | Position/Role | | | | | |
| Glenn Dunstan | Advisor to the ACMA on Amateur radio services | | | | | |
| 5 | Subcontractor/s | Not Applicable | | | | |
| 6 | Other requirements | Not Applicable | | | | |