

Application for C and P program classification

Form ACMA B13



How to use this form

- > Type or use block letters when completing the form.
- > To move forward in the form, press the 'Tab' button or use the cursor.
- > To create more space in any of the white answer boxes, press 'Enter'/'Return'.
- > If you have any questions about completing this form, email: Australiancontent@acma.gov.au.

About this form

- > Detailed information about application requirements, and assessment and approval procedures is in the *Guide to children's television classification* available from the ACMA website www.acma.gov.au. Appendix A of the Guide lists additional information required to support your application.
- > Fill out all parts of this form:
 - > **Part 1:** Applicant and program details
 - > **Part 2:** Responses to children's classification criteria
 - > **Part 3:** Confirmation of whether the program is Australian, New Zealand, Australian/New Zealand or an Australian official co-production.
- > Note that references to 'series' in this form, when relevant to drama, include the serial drama format.
- > To avoid delays, provide all the information specified.
- > Giving false or misleading information is a serious offence. Providing documents that are false and misleading is also a serious offence.

Providing copies of programs

For all applications, provide one hard copy and one electronic copy of the relevant program/s. Electronic copies should be provided on USB, DVD or emailed to Australiancontent@acma.gov.au. Please note we are not always able to access files from cloud-sharing services (such as Dropbox or Google drive) due to security and other IT-related issues.

Where to send this form

Send the completed application form and any hard copies of accompanying materials to:

Application for C and P Classification
 Australian Communications and Media Authority
 PO Box Q500
 Queen Victoria Building NSW 1230

Signature of applicant

Date	day	month	year

PART 1 – APPLICANT AND PROGRAM DETAILS

Q.1 (a) Program title (working titles are acceptable; final titles must be notified to Australiancontent@acma.gov.au).

Q.1 (b) Series number:

Q.2 Applicant name:

Position:

Company name:

ABN/ACN:

Address:

State:

Postcode:

Tel: ()

Fax: ()

Email:

Applicants may also provide a copy of their resume, giving details of relevant production experience including any previous C or P programs.

Q.3 (a) Indicate the classification sought:

C Classification

P Classification

Provisional C

Provisional P

Q.3 (b) Has this program previously been classified under the Children's Television Standards 2009 or the Broadcasting Services (Australian Content and Children's Television) Standards 2020?

Yes No

Note: each new block of production of an established series program is regarded as a separate program for classification.

Q.3 (c) If the answer to Q.3 (b) is 'Yes':

(i) what classification was granted:

(ii) on what date was the classification granted?

day

month

year

(iii) was the program title different to now?

 Yes No

(iv) if the answer to (iii) is 'Yes', give the previous title:

Previous title:

Q.3 (d) Is this program a second or subsequent series?
(e.g. drama series sequel or on-going non-drama series) Yes No

Q.3 (e) If the answer to Q.3 (d) is 'Yes', have there been major changes (between the preceding and the current series) in creative personnel, cast, budget and/or program approach?

 No Yes – provide details below:

Q.4 (a) Program style (tick all that apply):

 Live action Animation Puppetry

Q.4 (b) Program type:

Note: there is no requirement for a program to be educational.

<input type="checkbox"/> Drama	<input type="checkbox"/> Game Show
<input type="checkbox"/> Documentary	<input type="checkbox"/> Magazine
<input type="checkbox"/> Information	<input type="checkbox"/> Variety
<input type="checkbox"/> Other (please specify)	

Q.5 Year program was (or is proposed to be) made:

Year

Q.6 (a) Is the program a 'one-off' or a 'series'?

 One-off Series

Q.6 (b) If the answer to Q.6 (a) is a 'series':

(i) state the total number of episodes in this series of the program:

(ii) list the titles and/or identification numbers of the episodes submitted as samples for assessment:

(iii) list the title and/or identification number of each episode for which classification is sought:

Note: classification of a series applies only to episodes nominated in the application and for non-drama series, episode identification numbers should be given (e.g. PGM/1 to PGM/65).

Q.7 Actual running time of program/series episodes:

minutes

Q.8 Attach any other information relevant to the application (e.g. research, testing, awards).

Q.9 Please state the total budget for the production.

\$

PART 2 – RESPONSES TO THE CHILDREN’S CLASSIFICATION CRITERIA

Q.1 Each program is assessed according to children’s classification criteria outlined below for C and P programs set out at section 8 of the Broadcasting Services (Australian Content and Children’s Television) Standards 2020 (ACCTS).

A program meets the children’s classification criteria for a C program/P program if it:

C program: is made specifically for children, or groups of children, of school age

P program: is made specifically for preschool children

Indicate, within the following ranges, the target audience for this program:

Note: it is not expected that the target audience for a C program would be the entire C age range. However, there may be some overlap between the approximate age groups below. If your target audience is more than one group, please tick all appropriate boxes.

Preschool <input type="checkbox"/>			
or			
<input type="checkbox"/> early	<input type="checkbox"/> middle	<input type="checkbox"/> late	C audience
(approx 5–7 years)	(approx 7–11 years)	(approx 10–13 years)	

Q.2 Are there any other characteristics of your target audience?

Q.3 Explain how the program is made specifically for your selected target audience.

You might consider such factors as relevance of the story/subject matter to the age range, whether the major focus is on child rather than adult issues, whether the issues are dealt with appropriately for the age range, etc. This list is not exhaustive.

C programs and P programs: (b) is entertaining

Q.4 Explain how the program is likely to entertain/engage the interest of the target audience.

You might consider such factors as storytelling, theme, pace, humour, fun, fantasy, excitement, curiosity, etc. This list is not exhaustive.

C programs and P programs: (c) is well produced using sufficient resources to ensure a high standard of script, cast, direction, editing, shooting, sound and other production elements

Note: applicants for Provisional classification should read this criterion as ‘it is likely to be well produced ...’

Q.5 Explain how the program is well-produced by describing resources used and techniques employed to ensure a high standard of production, as set out above.

C program: (e) is appropriate for Australian children of school age

P program: (e) is appropriate for Australian preschool children

Q. 6 Explain how the program is appropriate for children in Australia.

You might consider such factors as language, environment and the multi-cultural nature of Australia. This list is not exhaustive.

Note: classification criterion (e) refers to the need for programs to be comprehensible to the child audience, that is, not so far removed from the experience of Australian children that they would find them difficult to understand.

PART 3 – RESPONSES TO AUSTRALIAN PROGRAM CRITERIA

Australian programs

Q.1 Is your program an Australian program as defined by section 10 of the ACCTS?

Yes

No

Programs other than Australian programs recognised by the ACCTS

In these standards, noting Australia’s international obligations, an Australian program is deemed to include each of the following:

- (a) an Australian official co-production
- (b) an Australian/New Zealand program
- (c) New Zealand program.

Australian official co-productions

Q.2 Is your program an Australian official co-production made under an agreement or arrangement between the Australian Government, or an authority of the Australian Government, and the government of another country or an authority of another country?

Yes

No

New Zealand programs

Q.3 Is your program a New Zealand program as defined by section 11 of the ACCTS?

Yes

No

Australian/New Zealand programs

Q.4 Is your program an Australian/New Zealand program as defined in section 9 of the ACCTS?

Yes

No

Signature of applicant:

Date	day	month	year