

**From:** [Kerry Raymond](#)  
**To:** [Marlene Edmondson](#)  
**Subject:** FOR REVIEW AND ONFORWARDING: Draft Email to Michelle Richardson: Matters to do with the WIA and the Reserve Callsign Policy [SEC=UNCLASSIFIED]  
**Date:** Monday, 4 August 2014 3:41:00 PM  
**Attachments:** [image001.jpg](#)  
[image002.jpg](#)  
[image003.jpg](#)  
[image004.jpg](#)  
[image005.jpg](#)  
[image006.gif](#)  
[image007.gif](#)  
[WIA Action Item 1.13.3 Draft Reserved Callsign List Policy and Process document.DOCX](#)

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**Marlene**

**As per our discussion, here is a draft email for your consideration. The email suggests a way forward on the RCS List matters if Licensing take primary carriage of the issue. The attached document contains Megan's comments and a couple of mine. I have deleted my comment about the WIA managing the callsign arrangement as I think this email makes it obsolete. Happy to discuss. Cheers**

**Kerry**

Good afternoon Michelle,

The ACMA recently met with the Wireless Institute of Australia. A couple of matters from that meeting may require formal action by the Radiocommunications Licensing and Assignments section (RLAS) in order to finalise them. Both matters relate to Reserved Callsigns.

**1. New policy and process for the Reserve Callsign (RCS) List.**

Megan Wynnuk has been working with WIA on this issue for some time now. WIA has recently provided it's draft policy and process document for the RCS List which Megan has reviewed and provided comments on [See attached]. It is anticipated that once the policy and process have been agreed, they will be included in the WIA business rules and/or published on the WIA website. Megan's comments have not yet been passed onto the WIA.

I also understand from Megan's comments in the attached document that RLAS would be comfortable with the WIA taking over the role of managing and maintaining the RCS List. With the policy document still in draft form, it would seem to be an opportune time to explore more widely in the ACMA if this is feasible and appropriate. Once this is known, advice should be sought on how this may impact on the processes. Particular aspects to be explored could include whether:

- a. there are any impediments to handing over the management of the RCS List to the WIA;
- b. particular wording may be required in the process document to clearly articulate the ACMA's role in this matter and the public's right to a review of a WIA RCS List decision (if any); and
- c. the WIA is agreeable to managing and maintaining the RCS List.

**2. Placing callsigns relevant to the WIA on the RCS List**

At the meeting, the WIA sought advice as to whether the callsigns that it currently pays licence fees for could be placed on the RCS List. My understanding is this would mean

that the WIA would not have to pay licence fees until such time as it wanted to use a particular callsign. Others would be prevented from accessing that callsign in the meantime. I am not sure if other not for profit organisations have callsigns on the RCS List or whether they also pay licence fees to ensure access to particular callsigns (I note that the Girl Guides and Scouts are listed in Appendix A to the Business Rules).

Again, I think that this issue would need to be explored more widely within the ACMA to ensure it is feasible and appropriate.

### Way forward

In order to progress this matter, it may be appropriate for RLAS to consult with the Radiocommunications Licensing Policy and Allocation Capability section in the first instance and then Legal Services Division if there are to be changes based on these two matters.

Once any approved changes have been agreed both internally and with the WIA, then the WIA will need to amend the business rules. The WIA has a number of changes to the business rules it is already working on, so it would be helpful if any changes required relevant to these matters could be included in the next revision. The ACMA is hopeful that the WIA will table the draft business rules at the next meeting which may be held in late November/early December 2014.

Unfortunately, the PMO section does not have capacity to assist RLAS with this task at this time as Kerry Raymond is proceeding on 6 weeks leave and will not return until October 2014.

I am happy to discuss your preferred approach or else seek you confirmation that RLAS will take carriage of these matters.

Regards

Marlene

### Kerry Raymond

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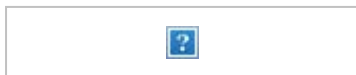
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