

Application for C and P program classification



Form ACMA B13

Effective from January 2021

How to use this form

- To move forward in the form, press the 'Tab' button or use the cursor.
- To create more space in any of the white answer boxes, press 'Enter'/'Return'.
- If you have any questions about completing this form, contact the ACMA's Community Broadcasting & Safeguards Section on (02) 9334 7922 or email: Australiancontent@acma.gov.au.

About this form

Detailed information about application requirements, and assessment and approval procedures is in the *Guide to children's television classification* available from the ACMA website www.acma.gov.au

- This form is in three parts:

Part 1: All applicants to complete applicant and program details.

Part 2: All applicants to complete responses to children's classification criteria

Part 3: Applicants to confirm whether the program is Australian, New Zealand, Australian/New Zealand or an Australian official co-production.

Please note that references to 'series' in the application, when relevant to drama, include the serial drama format.

In addition to this form, refer to Appendix A of the *Guide to children's television classification* specifying additional information required to support your application. To avoid delays, please provide all the information specified. Please type or use block letters when completing the form.

Copies of applications

- For all applications, provide one hard copy and one electronic copy of the application materials. Electronic copies should be provided on USB, DVD or emailed to Australiancontent@acma.gov.au. Please note we are not always able to access files from cloud sharing services (such as Dropbox or Google drive) due to security and other IT-related issues.

Provision of information to the ACMA

Giving false or misleading information is a serious offence. Providing documents that are false and misleading is also a serious offence.

Where to send this form

- The completed application form and accompanying materials should be lodged with:

Manager
Community Broadcasting & Safeguards Section
Australian Communications and Media Authority
Level 5, The Bay Centre
65 Pirrama Road
Pyrmont NSW 2009

Postal address

PO Box Q500
Queen Victoria Building NSW 1230

Signature of applicant

Date			
	day	month	year

PART 1 – APPLICANT AND PROGRAM DETAILS

Q.1 (a) Program title
Working titles are acceptable – final titles must be advised.

Q.1 (b) Series no.

Q.2 Applicant name:

Position:

Company name:

ABN/ACN:

Address:

State:

Postcode:

Tel ()

Fax ()

Email

Applicants may also provide a copy of their resume, giving details of relevant production experience including any previous C or P programs.

Q.3 (a) Indicate the classification sought:

C Classification

P Classification

Provisional C

Provisional P

Q.3 (b) Has this program previously been classified under the Children's Television Standards 2009 or the Broadcasting Services (Australian Content and Children's Television) Standards 2020?

Yes No

Note: each new block of production of an established series program is regarded as a separate program for the purposes of classification.

Q.3 (c) If the answer to Q.3 (b) is 'Yes':

(i) what classification was granted

(ii) on what date was the classification granted?

day	month	year
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(iii) was the program title different to now?

 Yes No

(iv) if the answer to (iii) is 'Yes', give the previous title

Previous title:

Q.3 (d) Is this program a second or subsequent series?
(e.g. drama series sequel or on-going non-drama series)

 Yes No

Q.3 (e) If the answer to Q.3 (d) is 'Yes', have there been major changes (between the preceding and the current series) in creative personnel; cast; budget and/or program approach?

No

Yes – provide details below.

Q.4 (a) Program style:

 Live action Animation Puppetry (tick all that apply)

Q.4 (b) Program type:

Note: there is no requirement for a program to be educational.

<input type="checkbox"/> Drama	<input type="checkbox"/> Game Show
<input type="checkbox"/> Documentary	<input type="checkbox"/> Magazine
<input type="checkbox"/> Information	<input type="checkbox"/> Variety
<input type="checkbox"/> Other (please specify)	

Q.5 Year program was (or is proposed to be) made.

Year

Q.6 (a) Is the program a 'one-off' or a 'series'?

 one-off series

Q.6 (b) If the answer to Q.6 (a) is a 'series':

(i) state the total number of episodes in this series of the program:

(ii) list the titles and/or identification numbers of the episodes submitted as samples for assessment:

(iii) list the title and/or identification number of each episode for which classification is sought:

Note: classification of a series applies only to episodes nominated in the application and for non-drama series, episode identification numbers should be given (e.g. PGM/1 to PGM/65).

Q.7 Actual running time of program/series episodes:

minutes

Q.8 Attach any other information relevant to the application (e.g. research, testing, awards).

Q.9 Please state the total budget for the production.

\$

PART 2 – RESPONSES TO THE CHILDREN’S CLASSIFICATION CRITERIA

Each program is assessed according to children’s classification criteria for C and P programs set out at section 8 of the *Broadcasting Services (Australian Content and Children’s Television) Standards 2020* (ACCTS).

These are outlined below.

A program meets the children’s classification criteria for a C program/P program if it:

C program: (a) is made specifically for children, or groups of children, of school age

P program: (a) is made specifically for preschool children

Indicate, within the following ranges, the target audience for this program:

Note: it is not expected that the target audience for a C program would be the entire C age range. However, there may be some overlap between the approximate age groups below. If your target audience is more than one group, please tick all appropriate boxes.

Preschool

or

early middle late C audience

(approx 5–7 years) (approx 7–11 years) (approx 10–13 years)

Are there any other characteristics of your target audience?

Explain how the program is made specifically for your selected target audience.

You might consider such factors as relevance of the story/subject matter to the age range, whether the major focus is on child rather than adult issues, whether the issues are dealt with appropriately for the age range, etc. This list is not exhaustive.

C programs and P programs: (b) is entertaining

Explain how the program is likely to entertain/engage the interest of the target audience.

You might consider such factors as storytelling, theme, pace, humour, fun, fantasy, excitement, curiosity, etc. This list is not exhaustive.

C programs and P programs: (c) is well produced using sufficient resources to ensure a high standard of script, cast, direction, editing, shooting, sound and other production elements

Note: applicants for Provisional classification should read this criterion as ‘it is likely to be well produced ...’

Explain how the program is well produced by describing resources used and techniques employed to ensure a high standard of production, as set out above.

C program: (d) enhances the understanding and experience of children of school age

P program: (d) enhances the understanding and experience of preschool children

Explain how the program enhances the understanding and experience of children within the target audience.

You might consider such factors as the child's perspective, information, enjoyment, role models, encouragement of social and emotional skills, etc. This list is not exhaustive.

Note: Section 8 of the ACCTS does not require a C or P program to be educational.

C program: (e) is appropriate for Australian children of school age

P program: (e) is appropriate for Australian preschool children

Explain how the program is appropriate for children in Australia.

You might consider such factors as language, environment and the multi-cultural nature of Australia. This list is not exhaustive.

Note: classification criterion (e) refers to the need for programs to be comprehensible to the child audience, that is, not so far removed from the experience of Australian children that they would find them difficult to understand.

PART 3 – RESPONSES TO AUSTRALIAN PROGRAM CRITERIA

Australian programs

Q.1 Is your program an Australian program as defined by section 10 of the ACCTS?

Yes | No

Programs other than Australian programs recognised by the ACCTS

In these standards, noting Australia’s international obligations, an Australian program is deemed to include each of the following:

- (a) an Australian official co-production;
- (b) an Australian/New/Zealand program;
- (c) New Zealand program.

Australian official co-productions

Q.2 Is your program an Australian official co-production made under an agreement or arrangement between the Government of Australia, or an authority of the Government of Australia, and the Government of another country or an authority of another country?

Yes | No

New Zealand programs

Q.3 Is your program a New Zealand program as defined by section 11 of the ACCTS?

Yes | No

Australian/New Zealand programs

Q.4 Is your program an Australian/New Zealand program as defined in section 9 of the ACCTS?

Yes | No

Signature of applicant:

Date	day	month	year