

Notification of transfer of a community broadcasting licence



Lodgement information

Important notes

- > A transferee of a community broadcasting licence must notify the ACMA of the transfer within seven days after the transfer has been effected.
- > Notification of transfer must be made in accordance with this form.
- > Print clearly. Illegible, unclear or incomplete details may delay processing.
- > **Please note that giving the ACMA false or misleading information—including information that may be misleading due to omission—is a serious offence.**

Where to send this form

- > The completed form should be emailed to:
communitybroadcasting@acma.gov.au
- > Alternatively, a hard copy (paper version) of the completed form may be posted to:
Manager, Community Broadcasting and Safeguards Section
Australian Communications and Media Authority
PO Box Q500
Queen Victoria Building NSW 1230

Further information

- > Questions about completing this form may be directed to the Community Broadcasting and Safeguards Section on (02) 9334 7922.

Collection of personal information in this form

The *Privacy Act 1988* (Cth) (the Privacy Act) imposes obligations on the ACMA in relation to the collection, security, quality, access, use and disclosure of personal information. These obligations are detailed in the [Australian Privacy Principles](#).

The ACMA may only collect personal information if it is reasonably necessary for, or directly related to, one or more of the ACMA's functions or activities.

Further information on the Privacy Act and the ACMA's Privacy Policy is available from the ACMA website www.acma.gov.au/privacypolicy. The Privacy Policy contains details about how personal information that is held by the ACMA may be accessed, and how such information may be corrected, where appropriate. It also explains how a complaint about a breach of the [Privacy Act](#) may be lodged and how the ACMA will deal with such a complaint.

Any questions relating to the privacy of information requested in this form should be directed to the ACMA's privacy contact officer on telephone 1800 226 667 or by email to privacy@acma.gov.au.

Part A: Community broadcasting licence transfer details

1. Company name of previous licensee

2. Number of transferred community broadcasting licence

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3. Date of transfer

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4. Company name of transferee

5. Registered address and contact details of transferee

POSTCODE
PHONE
EMAIL
WEBSITE

6. Name and contact details of contact person for transferee

SURNAME
GIVEN NAME
PHONE
MOBILE
EMAIL

Part B: Certification

This notification for the transfer of the community broadcasting licence held by:

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(Company name)

is made with the authority of the board of directors of the transferee (company name):

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Presiding member of the board of directors of the transferee:

Signature
Print name
Title

Secretary or public officer of transferee:

Signature
Print name
Title

Signed on:

Day	Month	Year
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