



Trade of rights of use of **smartnumbers®** - Charities

Instructions for completion

- Please print clearly. Illegible, unclear or incomplete application forms may delay processing. PLEASE PRINT IN BLOCK LETTERS.
- Please read the notice located at the end of this form as it contains important information about your rights and obligations as a rights of use holder of a **smartnumber®**.

Please ensure the receiving charity has been endorsed by ACMA by submitting the *Charities smartnumbers® trade – recipient eligibility form (SN02)*.

smartnumber® for trade

(please use numbers not letters)

In accordance with section 3.75H of the *Telecommunications Numbering Plan 1997*, the ROU register must be updated by either transferor or assignee.

Who will be completing the ROU register update?

- Transferor
 Assignee

Transferor details (the current rights of use holder for the smartnumber®)

Name

FIRST NAME	SURNAME	OR
Business name	ABN	

Postal address

POSTCODE

Telephone number

Facsimile number

Email

Number of years, months and days the **smartnumber®** has been inactive (held without service) before the transfer date (see service activation requirement).

YEAR(S)	MONTH(S)	DAY(S)
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In accordance with section 3.75J and 3.75P of the *Telecommunications Numbering Plan 1997*, I agree to trade my rights of use in full for the number specified on this form to the assignee.

Signature of assignee / assignee's agent or authorised representative

SIGNATURE	DATE
NAME OF SIGNATORY	
POSITION	

Assignee details (the new rights of use holder for the smartnumber®)

Name

FIRST NAME	SURNAME
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Business name

ABN

OR

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Postal address

POSTCODE

Telephone number

Facsimile number

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Email

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In accordance with section 3.75J and 3.75P of the *Telecommunications Numbering Plan 1997*, I consent to the assignment of the rights of use to the number specified on this form.

Signature of assignee / assignee's agent or authorised representative

SIGNATURE	DATE
NAME OF SIGNATORY	
POSITION	

IMPORTANT NOTICE FOR ASSIGNEES

Rights of use Register

The rights of use Register is the public record of rights of use holders of **smartnumbers®**. Once a trade is completed, it is a requirement for a rights of use holder to update ACMA's rights of use Register with their name and, if the rights of use holder agrees, their address, telephone number, fax number and email address.

As outlined in 3.75H you must update the Register with any change to the contact details that are recorded on the Register.

Failure to update the rights of use Register may delay service provision to the number in question, prejudice any further trades and increase the risk of fraudulent activity relating to the number.

The Register is located on the **smartnumbers®** website at www.smartnumbers.com.au.

An assignee must obtain a valid PIN from the transferor to gain access to the Register. Each time a change is made to the register, a new PIN will be automatically generated and displayed on screen. It is important that you keep your PIN secure.

Service activation requirement

Please note that there is a limit on the period of time a **smartnumber®** can be held without a service being activated.

Rights to use a **smartnumber®** will be cancelled and the number recovered by ACMA without compensation if a service is not activated on the number at least once in any three year period. In other words, you cannot continue to hold rights of use for a **smartnumber®** for longer than three years without activating a service.

If the **smartnumber®** that you are acquiring the rights to use is not in active service at the time of transfer, you should ensure that you are aware of how long the number has been without service and, consequently, how long you have to activate service on the number before the rights to use it will be cancelled. For example, if the **smartnumber®** you are acquiring the rights to use has not been in active service for two years at the time of transfer, you have one year to activate a service on it before the rights of use will be cancelled.

The trade does not recommence the three year period.

Once a service is activated on a **smartnumber®**, a new three year period will commence when the service is disconnected or cancelled.

After two years of no active service on a number, ACMA will attempt to advise the rights of use holder (in writing) of the approaching expiry date. To do this, ACMA will rely on the contact details contained in the Register on the **smartnumbers®** website. The provision of this advice is not a statutory requirement and the three year limit will apply regardless of whether ACMA has contacted the current rights of use holder.

Please note this form should be retained by the assignee as evidence of the trade of the rights of use for the **smartnumber®**.

It should not be lodged with ACMA. The transferor may wish to retain a copy.

Contact the **smartnumbers® team on 1300 793 919 or email smartnumbers@acma.gov.au.**