



# Charities smartnumbers® trade – recipient eligibility form

## Instructions for completion

- Please print clearly. Unclear or incomplete application forms may delay processing. PLEASE PRINT IN BLOCK LETTERS.
- Please read the notice located at the end of this form as it contains important information about your rights and obligations as a rights of use holder of a smartnumber®.

### Where to send this form

• Completed application form should be sent to:  
 Telecommunications Licensing Branch  
 Australian Communications and Media Authority  
 PO Box 13112, Law Courts  
 Melbourne VIC 8010  
 Fax: (03) 9963 6899

### Enquires can be directed to:

Phone: 1300 793 919  
 Email: [smartnumbers@acma.gov.au](mailto:smartnumbers@acma.gov.au)

## Statement by office bearer of the recipient charity

In accordance with paragraph 3.75J and 3.75P of the *Telecommunications Numbering Plan 1997*, I submit that:

Name of eligible charity

is:

- an eligible charity within the meaning of Section 1.4 of the *Telecommunications (Freephone and Local Rate Numbers –Charities) Allocation Determination 2007 (No.1)*; and

- I confirm that the smartnumber®  is strategic to the charity assignee within the

A  B  C  D or  E

of *Telecommunications (Freephone and Local Rate Numbers – Charities) Allocation Determination 2007 (No.1)*; and

- I am aware that the making of a false statement is unlawful and may lead to criminal and civil penalties including, but not limited to, ineligibility for the rights of use to the number.

As  of the

NAME OF ELIGIBLE CHARITY

Number of years, months and days the smartnumber® has been inactive (held without service) before the transfer date (see service activation requirement).

YEAR(S)	MONTH(S)	DAY(S)
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I have knowledge of all the relevant facts and I am authorised to make the statement above on behalf of the assignee.

SIGNATURE	DATE
NAME OF SIGNATORY	
POSITION	

## **Important notice for assignees**

### ***Rights of use Register***

The rights of use Register is the public record of rights of use holders of **smartnumbers®**. Once a trade is completed, it is a requirement for a rights of use holder to update ACMA's rights of use Register with its name and, if the rights of use holder agrees, its address, telephone number, fax number and email address.

As outlined in 3.75H you must update the Register with any change to the contact details that are recorded on the Register.

Failure to update the rights of use Register may delay service provision to the number in question, prejudice any further trades and increase the risk of fraudulent activity relating to the number.

The Register is located on the **smartnumber®** website at [www.smartnumbers.com.au](http://www.smartnumbers.com.au).

An assignee must obtain a valid PIN from the transferor to gain access to the Register. Each time a change is made to the register, a new PIN will be automatically generated and displayed on screen. It is important that you keep your PIN secure.

### ***Service activation requirement***

Please note that there is a limit on the period of time a **smartnumber®** can be held without a service being activated. Rights to use a **smartnumber®** will be cancelled and the number recovered by ACMA without compensation if a service is not activated on the number at least once in any three year period. In other words, you cannot continue to hold rights of use for a **smartnumber®** for longer than three years without activating a service.

If the **smartnumber®** that you are acquiring the rights to use is not in active service at the time of transfer, you should ensure that you are aware of how long the number has been without service and, consequently, how long you have to activate service on the number before the rights to use it will be cancelled. For example, if the **smartnumber®** you are acquiring the rights to use has not been in active service for two years at the time of transfer, you have one year to activate a service on it before the rights of use will be cancelled.

### **The trade does not recommence the three year period.**

Once a service is activated on a **smartnumber®**, a new three year period will commence when the service is disconnected or cancelled.

After two years of no active service on a number, ACMA will attempt to advise the rights of use holder (in writing) of the approaching expiry date. To do this, ACMA will rely on the contact details contained in the Register on the **smartnumbers®** website. The provision of this advice is not a statutory requirement and the three year limit will apply regardless of whether ACMA has contacted the current rights of use holder.

Please complete this form and return to ACMA on fax 03 9963 6899.

**Contact the smartnumbers® team on 1300 793 919 or email [smartnumbers@acma.gov.au](mailto:smartnumbers@acma.gov.au).**