



## Annual numbering charge

Do you hold any numbers for which annual numbering charge is due and unpaid for at least 6 months after its due date or to which late payment penalty applies?

Yes  No

If the answer is Yes, please provide details of the numbers and which charge(s) applies;

Charge Type (e.g. ANC or late payment penalty)	Details of Numbers (e.g. 04xx xxx xxx – 04xx xxx xxx)

## Declaration

I certify that the information provided in this application, together with any other information submitted as a part of this application, is true and correct.

I am aware that under section 136.1 of the Criminal Code Act 1995 it is an offence to knowingly make a false or misleading statement to a Commonwealth entity in connection with the making of an application.

SIGNATURE OF AUTHORISED PERSON
DATE

PRINT FULL NAME
POSITION IN ORGANISATION

Note: The information that must be provided on or with this form is being sought for the purposes of considering applications for numbers under the Plan and to enable the ACMA to perform its telecommunications functions under section 8 of the *Australian Communications and Media Authority Act 2005*. Applicants should also note that the name of the organisation will be included on the register to be maintained by the ACMA under section 465 of the *Telecommunications Act 1997*, by virtue of which the register will be open to inspection by the public at the following web link: <http://web.acma.gov.au/numb/openAccess/inquiry/viewAllocationSearch.do>.

# Application for allocation of numbers

Numbers are a limited national resource that is managed in the overall national interest. The ACMA is responsible for the efficient management of numbers and for administering numbers to enable carriage service providers (CSPs) to supply telecommunications services to customers.

## SUBMITTING AN APPLICATION

### Eligibility

Only CSPs can be allocated numbers. The ACMA will make an assessment to determine the CSP status for any first time user requesting an allocation of numbers. To be granted CSP status, for the purpose of applying for numbers, a CSP must meet the criteria set out in section 87 and 88 of the *Telecommunications Act 1997*.

### Information required

All applications for numbers must contain the information in this form T035 and be accompanied by one or more of the application forms T036, T037, T038, T039, T041 or T042 depending on the carriage service type. The submission of this form and any of the other relevant forms constitutes a single application. Please provide as much detail as you consider necessary to justify the application.

You can request that the application remain commercial-in-confidence and if the ACMA considers this claim reasonable your application will be handled in accordance with section 6.9 of the Numbering Plan.

### Further information

If the ACMA cannot make the allocation based on the information you provided you will be asked to provide further information. Your reply must be in writing. A copy of your application may also be emailed to [numbering@acma.gov.au](mailto:numbering@acma.gov.au).

### Application charge

The application charge must be paid before an application will be processed. The ACMA will issue an invoice once a copy of the application form has been received. The charge must be paid by cheque, EFT, Credit Card or BPAY unless other arrangements are made. Payment can be forwarded with the application to the Telecommunications Licensing, Numbering and Sub Cables section (PO Box 13112 Law Courts, Melbourne Vic 8010) or paid at any ACMA office.

### Annual Numbering Charge

Each year the ACMA collects revenue from CSPs that hold particular numbers through the annual numbering charge (ANC) process. This advice informs you that the numbers in this application may be subject to ANC. To find current information about the ANC associated with particular number types please access the ANC page on the ACMA website ([www.acma.gov.au/WEB/STANDARD/pc=PC\\_2467](http://www.acma.gov.au/WEB/STANDARD/pc=PC_2467))

It should be noted that subsection 6.16(2) of the Numbering Plan sets out that the ACMA may refuse an application for numbers if an ANC is unpaid for a least 6 months past its due date or late payment penalty is due.

### Granting allocations

The ACMA can grant a requested allocation in part or full, reject an application or attach conditions to its use.

### Acknowledgment

Your application will be acknowledged in writing within five working days (subsection 6.7(3) of the Numbering Plan). You will also be advised in writing whether the application is routine or complex.

An application is not complete until the application charge is paid to the ACMA. The ACMA will issue an invoice for the charge when the application is received. If you do not receive an invoice from the ACMA for your application you should contact the ACMA as the application may not have been received.

Routine applications are those requests for allocations which are fully consistent with the Plan and do not raise any policy issues concerning its administration. The majority of applications are routine.

Complex applications typically have significant consequences for consumers or competition, depart from the policies of the Numbering Plan or will impact on numbering efficiency.

### Time taken to decide applications

Routine applications take up to 10 working days to finalise. An application for an ISPC code can take up to 65 days to finalise. This excludes periods when further information is sought from the applicant.

Complex applications take up to 44 working days.