



Do Not Call Register

Application to register numbers

What is the Do Not Call Register?

The Do Not Call Register is a secure database where you can register your numbers to opt out of receiving most unsolicited telemarketing calls or marketing faxes. Registration is free and is valid for five years.

What numbers can be registered on the Do Not Call Register?

- > **Numbers that are used or maintained primarily for private or domestic purposes.** Individual account holders or nominees acting on behalf of other individual account holders can register these numbers.
- > **Numbers that are used or maintained exclusively for use by a government body.** Authorised officers of government bodies can register these numbers.
- > **Numbers that are used or maintained exclusively for transmitting and/or receiving faxes.** Authorised officers of businesses can register these numbers.

How to use this form to register numbers

1. Complete all the sections below (A to D) and provide signatures where required.
2. Attach/provide a copy of the front page of a bill or other supporting evidence to verify the account holder for each number.
3. Return the completed form by:

FAX to: **1300 793 514**

POST to: **Do Not Call Register
PO Box 42**

North Melbourne VIC 3051

EMAIL: Scan documents and email to **enquiries@donotcall.gov.au**

Section A—Category of person registering numbers (please tick one of the boxes below)

I am applying to register numbers as:

- an individual account holder a nominee acting on behalf of another individual
 an authorised officer acting on behalf of an organisation.

Section B—Statement by account holder/nominee/authorised officer

As the account holder/nominee/authorised officer for the numbers submitted to be registered, I hereby confirm that the numbers submitted are:

- > used or maintained primarily for private or domestic purposes or
- > used or maintained exclusively for transmitting and/or receiving faxes or
- > used or maintained exclusively for use by a government body.

I have attached a copy of the front page of a bill or other supporting evidence for each account associated with the numbers to be registered. I understand that providing false or misleading information is a serious criminal offence.

I have read and agree with the entire statement above (please tick the box if you agree).

Signature _____ Date / /

Section C—Your details (so we can contact you to confirm registration or if your application is incomplete)

Name _____

Organisation (if applicable) _____

Postal address _____

Contact telephone _____ Email _____

I prefer confirmation of my registrations by: Mail Email Telephone

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Section D—Numbers to be registered (up to 20 numbers)

If you are an **account holder** or an **authorised officer**, complete all columns except 'Name of nominee'.

If you are a **nominee**, complete all columns. Nominees must provide written evidence of their nomination. You may do this by having the account holder(s) sign the Authorisation column in the table below or by providing other written evidence, such as a certified copy of power of attorney.

	Two-digit area code (where required)	Number to be registered	Is this a phone or a phone/fax? (Please tick)		Name of account holder/organisation	Name of nominee (if applicable)	Authorisation: Signature of account holder/authorised officer	Date
			Phone/fax	Phone				
1								
2								
3								
4								
5								
6								
7								
8								
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NOTE: If applying to register more than 20 numbers (bulk registration), please go to www.donotcall.gov.au.

The register operator and the ACMA are bound by the Privacy Act 1988. Neither the register operator nor the ACMA will disclose a number on the register to any person who does not already have that number, unless otherwise required or authorised by law. The register operator and the ACMA will not disclose any person's name or address unless required or authorised by law or with the consent of that person.

FINAL CHECK

Before submitting this application, check that you have:

- > provided all the information required in sections A to D and signed sections B and D
- > attached a copy of the front page of a bill or other supporting evidence for each number
- > provided the account holder's signature or written evidence of your nomination, if you are a nominee.

Office use only

Date received	Date confirmed